

Swami Rama Himalayan University

Office of the Registrar

SRHU/Reg/OO/2025-199

Date: 9th August, 2025

OFFICE ORDER

1. I am directed to inform that in supersession of Office Order SRHU/Reg/OO/2025-121, dated 10th June 2025, the **SC/ST Cell**, stands reconstituted as follows:

| Category | Name | Capacity |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|--------------------|
| Two Senior Faculty members | Anti-Discrimination Officer (ADO) | Chairperson |
| | Director, Students' Affairs & Welfare | Member & Secretary |
| Four Faculty Members nominated by the Vice-Chancellor | Dr. Vidisha Vallabh, Associate Professor, Department of Community Medicine, HIMS | Member |
| | Dr. Vijay Kumar, Associate Professor, SBS | Member |
| | Dr. Ravi Kant, Assistant Professor, Department of Medical Physics, HIMS | Member |
| | Dr. Sonu Tomar, Associate Professor, Department of Anesthesiology, HIMS | Member |
| Four Students from Academic Units of the University, to be nominated by Director, Students' Affairs & Welfare | Ms. Bhavya Kalania, B.Pharma, Batch 2024, SPS | Member |
| | Mr. Mayank Chauhan, MBBS, Batch 2024, HIMS | Member |
| | Mr. Akash Pal, BBA, Batch 2023, SMS | Member |
| | Ms. Ada Fatima, MBBS, Batch 2024, HIMS | Member |

2. Terms & Conditions:

| S. No. | Clause | Details | |
|--------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| 1. | Quorum | ½ of the total members | |
| 2. | Tenure of the Committee | Perpetual | |
| 3. | Tenure of the Chairperson | Not Applicable | |
| 4. | Tenure of Members other than ex-officio members | 3 years | |
| 5. | Frequency of Meetings | At least once in a year. | |
| 6. | Meeting Notice and Agenda | The Secretary with prior approval of the Chairperson shall circulate the Meeting Notice and Agenda to all the members at least seven (7) working days prior to date of the meeting. | |
| 7. | Minutes of the Meeting | The Secretary shall record the minutes of the meetings and the same shall be signed by the Chairperson and the Secretary. A signed copy of the minutes of each meeting shall be forwarded to the members and the Registrar within three (3) working days from the date of the meeting. | |
| 8. | Duties and functions of the Committee | (a) | To protect the welfare of SC/ST students and staff; |
| | | (b) | To help the SC/ST categories to integrate with the main stream of the University; |

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| | | <ul style="list-style-type: none"> (c) To remove difficulties, if any faced by the SC/ST student and employee; (d) To educate and develop awareness among the SC/ST student & employee about the various policies and programmes launched by the Central Govt., MHRD, UGC and State Govt. for the benefit of these students; (e) To announce details of Govt. Scholarships through Circulars to the SC/ST students; (f) Wherever required, to take up the problems of the SC/ST students and employees with the University authorities for amicable settlement; (g) To act as a 'Friendly Counsellor' to all SC/ST students and employees; (h) To improve the learning levels of SC/ST candidates in order to bring them up to the general level of the other communities; (i) Any other work assigned from time to time to promote higher education among SC/ST communities suffering economic, social and educational deprivations; and (j) To resolve the grievances of SC/ST students & employees and render them necessary help in solving their academic as well as administrative problems. |
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This bears approval of the competent authority.

AMM 09/08/2021
Registrar

Copy to:

Hon'ble President
 Hon'ble Vice-Chancellor
 Director General (Academic Development) }
 Pro Vice-Chancellor
 Heads of all Constituent Academic Units - to intimate all the departments under their control
 Person(s) Concerned

for kind information please