



**स्वामी राम हिमालयन विश्वविद्यालय**  
**Swami Rama Himalayan University**

## **Policy for E Waste Management**

Approved by the Board of Management in its 35<sup>th</sup> Meeting held on  
9<sup>th</sup> July, 2022

**Swami Rama Himalayan University**

Swami Ram Nagar, Jolly Grant- 248 016, Dehradun, Uttarakhand

# SWAMI RAMA HIMALAYAN UNIVERSITY

## Policy for E Waste Management

### 1. Short Title & Commencement

- 1.1 This Policy shall be called “Policy for E Waste Management” of the University.
  - 1.2 This Policy shall come into force from the date of approval of the Board of Management of the University.
  - 1.3 Unless otherwise specifically provided in this Policy, pronouns in masculine, feminine and neuter genders shall be construed to include any other gender, and words in the singular form shall be construed to include the plural and vice versa.
2. For environmentally sound management of e-waste, the University shall take all steps required to ensure that e-waste is managed in a manner which shall protect health and environment against any adverse effects, which may result from such e-waste.
  3. For the purpose of this policy, the e-waste by and large includes electrical and electronic equipment, Electrical & Electronic Tools, Medical Devices, Laboratory Instruments.
  4. Once the duly constituted Condemnation Committee of the University, after following the due process as prescribed under the ‘Policy for Condemnation and/or Disposal of Assets’ declares any of the electrical and electronic equipment/ electrical & electronic tools/ medical devices/ laboratory instruments, as ‘condemned’ thereafter the condemned item shall be treated as E-Waste.
  5. Under no circumstances, condemned material/equipment/machinery should remain in use once the condemnation proceedings have been finalized.
  6. The Material Management Department shall get the e-waste removed from the concerned constituent unit(s) to the place earmarked for their temporary storage.
  7. The e-waste shall be disposed off by the University in accordance with the ‘Policy for Condemnation and/or Disposal of Assets’ and the prevalent laws on the subject.
- ### 8. Precautions for Disposal
- a. Hazardous items should be handled with utmost care and must be dealt with in accordance with the provisions of Environment Protection Act 1986 so that no claim is established against the University in any court of law.

  
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- b. Specific precaution for disposal of “Medical Devices” should be taken. Similarly, items relating to lab equipment and IT materials, stringent caution must be taken when disposing of obsolete equipment and ensure that the disposal will not lead to prosecution or payment of damages.
- c. When disposing of any material/equipment/machinery other than by destruction or scrapping, the following stringent precautions should be taken:
  - i. Material/equipment/machinery must be checked to ensure they are safe at the time of sale or disposal.
  - ii. A signed receipt must be obtained from the recipient (the owner/in-charge) accepting responsibility for the use only in accordance with the manufacturers' instructions and for ensuring further regular checking and maintenance.
  - iii. If a decision is made to scrap the material or equipment, sufficient precaution should be taken to ensure that there should be no risk to anyone while disposing of them nor to anyone who may subsequently try to reuse them.
  - iv. All equipment sent for scrapping must be rendered unusable by severe physical damage thus preventing repair and subsequent resale or reuse.
  - v. Disposal should be carried out by authorized staff who will be aware of the Environmental and Safety Regulations applying to Special Waste.
  - vi. The department using the item must inform the Condemnation Committee of any known hazardous substances contained in the item. These items are classified as Special Waste and as such must be dealt with in accordance with the Environmental Protection Act of 1986.

The University reserves the right to interpret, alter, amend, modify, cancel or withdraw any provision mentioned herein above in this Policy without any notice. However, the University shall adhere to the rules of the regulatory bodies governing e-waste management.

Notwithstanding anything stated in this Policy, for any unforeseen issues arising, and not covered by this Policy, or in the event of differences of interpretation, the Vice-Chancellor may take a decision and the decision of the Vice-Chancellor shall be final and binding.

  
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