

Swami Rama Himalayan University

Office of the Registrar

SRHU/Reg/OO/2022-175

Date: 17th October, 2022

OFFICE ORDER

I am directed to inform that the **University Library Committee** is hereby re-constituted, consisting of the following:

Any Principal/Professor nominated by the Hon'ble Vice Chancellor for a period of 03 (three) years	Dr. Ashok Kumar Deorari, Principal-HIMS	Chairman
Principals of Constituent Colleges/Schools	Dr. Sanchita Pugazhendi, Principal-HCN	Member (Ex-officio)
	Dr. R.C. Ramola, Principal-HSET	
	Dr. Vickram Sahai, Principal-HSMS	
	Dr. Sanjay Gupta, Principal-HSBS	
University Librarian	Mr. Yogendra Singh	Member Secretary (Ex-officio)
Four Professor from the different constituent College/School on the rotation basis for a period of 03 (three) years	Dr. Renu Dhasmana, Professor, Department of Ophthalmology, HIMS	Member
	Dr. Kiran Bhat, Professor, Department of Biochemistry, HIMS	
Four Assoc. Professor from the different constituent College/School on the rotation basis for a period of 03 (three) years	Dr. Alka Aggarwal, Associate Professor, Department of Anatomy, HIMS	Member
	Ms. Upma George, Associate Professor, HCN	
	Dr. Som Aditya Juyal, Associate Professor, HSMS	
	Dr. Vivek Kumar, Associate Professor, HSBS	
Four Assistant Professor from the different constituent College/School on the rotation basis for a period of 03 (three) years	Dr. Somlata Jha, Assistant Professor, HSYS	Member
	Mr. Satyendra Singh Rawat, Assistant Professor, HSST	
	Dr. Vandana Chauhan, Assistant Professor, HCN	
	Dr. (PT) Arun Pathak, Assistant Lecturer, Department of Physiotherapy, HIMS	
Finance Officer or his representative	Mr. Avnish Shalya	Member
Manager MMD or his representative	Mr. Roshan Naugain	Member

In addition to the composition specified herein above, the Chairperson of the Committee may invite a special invitee, if required.

The Chairperson and other members other than Ex-officio Members shall serve on the Committee for three years.

The Committee shall meet atleast once in six months with 50% of its membership constituting a quorum. In addition, the meeting of the Committee may be called as and when required. Meeting Notice alongwith Agenda will be circulated by the Member Secretary atleast seven days prior to the date of meeting. Minutes of the meeting are to be recorded by the Member Secretary and circulated to all members with a copy to the University.

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Broadly, the duties & functions of the Committee shall be as under:

1. To frame, review & re-write policy matters regarding the University Library/College Libraries including the procurement policy and submit the same to the University seeking approval of the authorities.
2. To prepare the annual budget of the library for submission to the authorities.
3. To supervise the allocation and utilization of funds for various academic units for purchase of books and journals for the library (ies).
4. To approve subscriptions to online databases, i.e. e-journals, e-books etc.
5. To recommend to the Purchase Committee of the University purchasing of books/journals/reference material.
6. To formulate norms for use of library.
7. To review the functioning of the libraries with regards to its support to the academic programmes of the University.
8. To evaluate and implement, from time to time, trends & developments in information technologies, library automation etc.
9. To formulate action plan for the development of library in the areas of manpower, infrastructure, facilities and services.
10. To review the stock taking of the library on annual basis.
11. To consider the views of faculty members, research scholars and students regarding selection of books/journals etc.
12. To prepare an Annual Report on the working of the library for submission to the authorities.
13. Any other responsibilities not defined herein above but which may be helpful to support the functioning of the library.

This bears the approval of the competent authority.

By Order,


17/10/22
Registrar

Copy to: Hon'ble Chancellor
Hon'ble Vice Chancellor
Pro Vice Chancellor
The Advisor(s), SRHU
Honorary Director, Strategic Planning and Research & Development
Controller of Examinations
Finance Officer
Director, Medical Services
Principals/In-charge of all constituent colleges/schools-*to intimate all HODs*
Chief Medical Superintendent
Director, CRI
Director, Students' Affairs & Welfare
University Librarian
OSD to Hon'ble Vice Chancellor
Research & Ph.D. Cell
Manager, MMD
Person(s) concerned

} for kind information please