

Swami Rama Himalayan University

Office of the Registrar

SRHU/Reg/OO/2025- 175

Date: 31st July, 2025

OFFICE ORDER

1. I am directed to inform that in supersession of Office Order no. SRHU/Reg/OO/2024-200 dated 21st December 2024, the **Institutional Research Committee of School of Management Studies (SMS)** is hereby re-constituted, comprising of the following:

Principal, SMS	Chairperson
Dr. Som Aditaya Juyal Professor, SMS	Member
Dr. Shweta Sethi Professor, SMS	Member
Dr. Ravindra Sharma Assistant Professor, SMS	Member
Dr. Priyank Sharma Assistant Professor, SMS	Member
Dr. Gargi Pant Shukla Assistant Professor, SMS	Member
Dr. Geeta Rana Associate Professor, SMS	Member & Secretary

2. Terms & Conditions:

S. No.	Clause	Details
1.	Quorum	½ of the total members
2.	Tenure of the Committee	Perpetual
3.	Tenure of the Chairperson	Not Applicable
4.	Tenure of Members	3 years
5.	Frequency of Meetings	At least Thrice in a year.
6.	Meeting Notice and Agenda	The Secretary with prior approval of the Chairperson shall circulate the Meeting Notice and Agenda to all the members at least seven (7) working days prior to date of the meeting.
7.	Minutes of the Meeting	The Secretary shall record the minutes of the meetings and the same shall be signed by the Chairperson and the Secretary. A signed copy of the minutes of each meeting shall be forwarded to the members and the Registrar within three (3) working days from the date of the meeting.
8.	Duties and functions of the Committee	(a) The Committee shall review and evaluate research proposals submitted by faculty, researchers and students within the college;


31/07/2025

		(b)	Ensure that all research conducted within the college adheres to ethical standards and guidelines of the University;
		(c)	Manage and allocate research funds provided by the University or external sources;
		(d)	Develop and implement strategies to promote a culture of research within the college, including organizing seminar, workshops and conferences; and
		(e)	Encourage and facilitate collaborative research efforts within the college and with external institutions.

This bears approval of the competent authority.


3/11/2023
Registrar

Copy to:

- Hon'ble President
- Hon'ble Vice-Chancellor
- Director General (Academic Development)
- Pro Vice-Chancellor
- Finance Officer
- Principal, SMS
- Director Research
- Person(s) Concerned



for kind information please