

Swami Rama Himalayan University

Office of the Registrar

SRHU/Reg/OO/2025-176

Date: 31st July, 2025

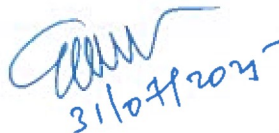
OFFICE ORDER

1. I am directed to inform that in supersession of Office Order no. SRHU/Reg/OO/2024-78 dated 21st May 2024, the **Institutional Research Committee of School of Science & Technology (SST)** is hereby re-constituted, comprising of the following:

Dean, SST	Chairperson
Dr. Vivek Katiyar Associate Professor, SST	Member
Dr. Ashutosh Bhatt Associate Professor, SST	Member
Dr. Ashutosh Kumar Choudhary Associate Professor, SST	Member
Dr. Pooja Baloni Assistant Professor, SST	Member
Dr. Anupama Mishra Assistant Professor, SST	Member
Dr. Deepak Srivastava Associate Professor, SST	Member & Secretary

2. Terms & Conditions:

S. No.	Clause	Details
1.	Quorum	½ of the total members
2.	Tenure of the Committee	Perpetual
3.	Tenure of the Chairperson	Not Applicable
4.	Tenure of Members	3 years
5.	Frequency of Meetings	At least Thrice in a year.
6.	Meeting Notice and Agenda	The Secretary with prior approval of the Chairperson shall circulate the Meeting Notice and Agenda to all the members at least seven (7) working days prior to date of the meeting.
7.	Minutes of the Meeting	The Secretary shall record the minutes of the meetings and the same shall be signed by the Chairperson and the Secretary. A signed copy of the minutes of each meeting shall be forwarded to the members and the Registrar within three (3) working days from the date of the meeting.
8.	Duties and functions of the Committee	(a) The Committee shall review and evaluate research proposals submitted by faculty, researchers and students within the college;


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		(b)	Ensure that all research conducted within the college adheres to ethical standards and guidelines of the University;
		(c)	Manage and allocate research funds provided by the University or external sources;
		(d)	Develop and implement strategies to promote a culture of research within the college, including organizing seminar, workshops and conferences; and
		(e)	Encourage and facilitate collaborative research efforts within the college and with external institutions.

This bears approval of the competent authority.


31/07/2024
Registrar

Copy to:

- Hon'ble President
- Hon'ble Vice-Chancellor
- Director General (Academic Development)
- Pro Vice-Chancellor
- Finance Officer
- Dean, SST
- Director Research
- Person(s) Concerned



for kind information please